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6.22.22

Manning Mechanical, Inc. is looking to add a highly motivated Project

Manager/Estimator. Markets that we serve are the mechanical systems on commercial projects such as schools, hospitals, retail, government, municipal and industry in the states of North Dakota, Minnesota and South Dakota with Fargo as the base location. The qualified individual must be an energetic, self-starter with excellent time management and organizational skills to multi-task, prioritize and complete projects on time

Qualifications are;

- Manage project staff, subcontractors and operations to meet budget and profit goals
- Establish process of quality control and administration
- Accurately track and account for all material and equipment on site
- Adhere to construction schedules
- Construction document management including purchase orders, submittals, transmittals, change orders, request for proposals, requests for information and close out documents
- Establish clear communication between MMI and Architects, Engineers, Owners and other contractors
- Understanding and implementing all safety standards of MMI
- Must be neat and organized
- Strong computer skills and the ability to work effectively
- Auto Cad experience is a plus.
- Ability to establish priorities and follow through on projects
- Ability to clearly understand and interpret project drawings and specifications
- Professional level writing skills appropriate for correspondence, reports and customers
- Valid driver's license
- Extensive knowledge of construction
- Extensive knowledge of piping and HVAC systems
- Master plumber is preferred
- Superior mathematical skills
- Ability to sketch construction details
- Ability to communicate graphically and verbally
- Plumbing and piping experience required
- Hours are M-TH 7:00 to 4:30 (45 minute lunch break +/-) and Friday 7:00 to 12:00

Salary range is \$60,000 to \$80,000 based on education and experience

BCBS medical, dental and vision benefits

Paid holidays and vacations

Paid funeral leave

Send resume or an application from the office by August 1, 2022.

Top applicants will be interviewed the week of August 8, 2022.

Expected start date is September 6, 2022